

LINDSBORG CITY COUNCIL
Lindsborg City Hall
February 02, 2026–6:30 p.m.
Meeting Minutes

COUNCILMEMBERS PRESENT: Mayor Clark Shultz, Rebecca Van Der Wege, Kirsten Bruce, Joshua Swanson, Larry Lysell, Ericka Lysell, Andrew Smith, Lysa Palmer-Augusta, Tyler Johnson

OTHERS PRESENT:

Tanner Faust, Roxie Sjogren, Chief Terry Reed, Noah Flores, Milton Collins, Denny Walker, Lauren Doak, Holly Lofton, Scott Bontz, Delaney Clare

The meeting was called to order at 6:30 p.m. by Mayor Clark Shultz, followed by the pledge of allegiance.

PUBLIC INPUT:

There was no public input.

AMENDMENTS TO THE AGENDA:

There were no amendments to the agenda.

MAYOR'S REPORT:

Mayor Shultz thanked Public Works Director Denny Walker and his staff for the great job on snow removal.

The Lindsborg Arts Council Art Lovers Affair and Auction will be on Saturday, February 7. This is the 50th year of the Arts Council. Bill and Beth Olson are being honored.

RoseMarie Wallen is having an exhibition at the Smoky Valley Arts and Folk Life Center through March 1.

CONSENT AGENDA

Councilmember Kirsten Bruce moved to approve the minutes from the January 20, 2026, regular Council meeting, Payroll Ordinance 5573 and Purchase Order Ordinance 5574. Motion seconded by Councilmember Andrew Smith and passed 8-0 by roll call vote.

APPOINTMENTS:

Mayor Shultz, with Council approval, appointed Josiah Frost and Gage Garceau to the Lindsborg Volunteer Fire Department.

COMMITTEE REPORTS:

Community Development Director Milton Collins shared an update with Council about the Planning Commission and Board of Zoning Appeals roles.

Convention and Visitor's Bureau (CVB) Director Holly Lofton shared an update on the transient guest tax for Lindsborg.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

City Staff Appointments

Per Lindsborg City Code Section 2-108, the Mayor (with the City Council's consent) annually appoints a City Administrator, City Treasurer, Fire Chief, Chief of Police, Director of Public Safety, City Clerk, City Attorney, Municipal Judge, Public Works Director, and Parks & Recreation Director (these are now two separate positions) and may appoint such other officers as may be deemed necessary.

Per Ordinance 5407, adopted by City Council on January 17, 2023, these appointments shall occur at the first regular meeting of the governing body in February of each year. Officers appointed and confirmed by the governing body shall hold their office for one year or until resignation, retirement, disqualification, or removal for cause by a 2/3rds vote of the Council.

The following were recommended for appointment:

- **City Administrator:** Tanner Faust
- **City Treasurer:** David Hay
- **Fire Chief:** Matt Clark
- **Chief of Police/Public Safety Director:** Terry Reed
- **Public Works Director:** Denny Walker
- **Municipal Judge:** Gary Price
- **City Clerk:** Roxie Sjogren
- **City Attorney:** Zachary Strella
- **Parks Director:** Noah Flores
- **Recreation Director:** Lauren Doak

Councilmember Larry Lysell moved to approve the staff appointments as presented. Seconded by Councilmember Ericka Lysell and passed 8-0 by voice vote.

Public Works Job Description

The desire to establish a new position within the Street Department has resulted in a draft job description for a Streets Lead Operator. This full-time position will report directly to the Streets Superintendent and will be responsible for supervising department staff in the absence of, or at the direction of, the Streets Superintendent.

The Streets Lead Operator must possess strong working knowledge of all equipment utilized by the Street Department and will be required to maintain a Class B Commercial Driver's License (CDL) and a pesticide applicator's license.

This position is modeled after the Water/Wastewater Lead Operator role. Lead Operators are individuals who have demonstrated leadership abilities and the capacity to effectively manage and direct a crew when necessary.

This title will not create a job opening or result in the hiring of another employee. The department will be structured with a Streets Superintendent, Streets Lead Operator, and either Streets Maintenance I or II.

Pending approval of the job description, Cody Weibert (Streets Maintenance II) will be placed in this position. Cody has been serving the City of Lindsborg since January 6, 2014.

Councilmember Andrew Smith moved to approve the streets lead operator job description as presented. Seconded by Council President Rebecca Van Der Wege and passed 8-0 by voice vote.

Resolution No. 03-2026: Notification of Non-Profit Organization Event Promoting the Arts/Raymer Society for the Arts

The Raymer Society for the Arts submitted a “notification of non-profit organization event promoting the arts” application (ABC form 865) to be able to serve complimentary alcoholic liquor and cereal malt beverages at their 2026 events listed below.

DATE	EVENT	TIME
05/10/2026	Cinco de Mayo	5-7pm
09/26/2026	Poetry at the Barn	10am-7pm
11/07/2026	Members’ Wine & Cheese Party	5-7pm
12/05/2026	CASOH	10am-5pm

Councilmember Ericka Lysell moved to approve the Raymer Society for the Arts Notification of Nonprofit Organization Event Promoting the Arts form and pass Resolution No. 03-2026 authorizing the serving of complimentary alcoholic liquor or cereal malt beverage at their 2026 events as listed. Seconded by Councilmember Lysa Palmer-Augusta and passed 8-0 by roll call vote.

Resolution No. 04-2026: Notification of Non-Profit Organization Event Promoting the Arts/Smoky Valley Arts & Folklife Center

The Smoky Valley Arts & Folklife Center submitted a “notification of non-profit organization event promoting the arts” application (ABC form 865) to be able to serve complimentary alcoholic liquor and cereal malt beverages at their 2026 events listed below.

Date	Event	Time
03/08/2026	LBK Collects Reception	2-4pm
04/12/2026	Digital Art Reception	2-4pm
05/10/2026	Debbie Wagner Reception	2-4pm
06/28/2026	Community Art Reception	2-4pm
07/26/2026	Josh Novak Reception	2-4pm
08/01/2026	Crystal Hammerschmidt Reception	2-4pm
09/06/2026	Mike Hartung Reception	2-4pm
10/04/2026	Slums Exhibition Reception	2-4pm
11/01/2026	Holiday Gift Market Reception	2-4pm
11/12/2026	Christmas Crafts and Cocktails	6-8pm
11/19/2026	Christmas Crafts and Cocktails	6-8pm

12/03/2026	Christmas Crafts and Cocktails	6-8pm
12/10/2026	Christmas Crafts and Cocktails	6-8pm
12/17/2026	Christmas Crafts and Cocktails	6-8pm

Councilmember Joshua Swanson moved to approve the Smoky Valley Arts & Folklife Center Notification of Nonprofit Organization Event Promoting the Arts form and pass Resolution No. 04-2026 authorizing the serving of complimentary alcoholic liquor or cereal malt beverage at their 2026 events as listed. Seconded by Council President Rebecca Van Der Wege and passed 8-0 by roll call vote.

OTHER

City Administrator Tanner Faust shared information about the upcoming housing meeting that the City will be hosting on February 19, 2026, for anyone interested in learning more about the Community Development Block Grant (CDBG) funds to cities for housing rehabilitation that the City of Lindsborg is planning on applying for. Households that submit a pre-application will receive priority consideration when funds are available.

Councilmember Tyler Johnson commented about the comprehensive plan and strategic plan. He thought they were wonderful documents but noticed that the strategic plan expired and wanted to know if it could be updated. Mayor Shultz shared that it would be discussed in an upcoming Council retreat this spring.

ADJOURNMENT:

Councilmember Kirsten Bruce moved for adjournment, seconded by Councilmember Andrew Smith, and passed 8-0 by voice vote. The meeting was adjourned at 7:04 p.m.

Respectfully Submitted,



Roxie Sjogren, MMC
City Clerk